

Peace by Piece

Attendance Policy (Read Only)

Attendance Policies

EMERGENCY

We understand that sudden illness or medical emergencies can occur. Please let us know as soon as possible when a session needs to be cancelled.

NON-EMERGENCY

Therapy will be most beneficial to your child with consistent attendance. A 24-hour notice is required for cancellation of therapy sessions and evaluations that are non-emergency. Peace by Piece, LLC. charges a \$50 fee for any appointment that is not kept or not cancelled with proper 24-hour notice. Each quarter, you are allowed 3 cancellations before you are charged an attendance fee(s).

After 3 consecutive missed or cancelled appointments or chronic absenteeism (defined as less than 80% of planned sessions per authorization period) for any reason, your child may be subject to discharge from therapies. 80% of session attendance is met each quarter (only based on patient cancellations). If attendance is under 80%, a meeting will be scheduled to determine how to eliminate barriers. If chronic absenteeism continues, hours will be reduced or treatment may be discontinued.

PICK UP + DROP OFF

Please arrive or be available 15 minutes prior to the end of your child's session. The last 10-15 minutes of each session is critical for your therapist to meet with you and review your child's progress. Please respect that our therapists' may have subsequent sessions. If this becomes a trend, you are subject to fees.

ILLNESS

We adhere to strict guidelines in regard to illness. Your cooperation with this policy is appreciated as it prevents the spread of illness to other children, therapists, and family members.

Therapists will not work if a child is exhibiting

1. a fever, vomiting, or diarrhea in the previous 24 hours
2. excessive coughing, runny nose, or other illness symptoms
3. signs of skin or eye infections (ringworm, pink eye, chicken pox, etc)
4. have or has been exposed to a virus (Covid-19, strep, flu, corona, rotavirus, norovirus, etc)
5. an immediate family member exhibits symptoms or has been exposed to a virus

Please contact the therapist immediately to cancel the session until the child is well. If the therapist arrives to a session and the child is visibly ill, the therapist will cancel the session and the parents will still be responsible for paying for the session. If your child did not attend school, day care, camp or another similar service the day of therapy, you must also cancel therapy.

INCLEMENT WEATHER

A 24-hour notice is required for cancellation of therapy sessions and evaluations. However, fees will be waived in the event of inclement weather. Therapists and clients reserve the right to cancel or end a session early so as not to travel in inclement weather.

Attendance Fees

In order to best provide services, Peace by Piece adheres to the following fee schedules for our cancellation and late policy:

Fees

No Call - No Show

Any session that does not start within 15 minutes of scheduled time and family has not contacted Peace by Piece prior to scheduled time. **\$50.00**

Cancellation

Any session that is cancelled with less than 24 hours notice. **\$50.00**

Late Pick Up

Family picks up child 15 or more minutes after scheduled session end time.

\$10/15min

Termination of Services

TERMINATION OF SERVICES BY PEACE BY PIECE

Services may be terminated for the following reasons but not limited to:

1. It becomes reasonably clear that your child no longer needs the service,
2. is not likely to benefit from further services, or may be harmed by continued service.
3. In our sole judgement, anyone at Peace by Piece (including guests) are threatened or otherwise endangered by your child, or another person with whom your child has a relationship.
4. If parental/guardian misconduct occurs, such as sexual innuendos, advances, or inappropriate language is used.
5. When you do not pay fees charged or when insurance denies coverage for treatment. In such cases, appropriate referrals may be offered to you. All fees are due and payable 30 days from the date of invoice.

TERMINATION OF SERVICES BY PARENT/GUARDIAN

You may discontinue services at anytime. Peace by Piece will work with your family to make a referral to another provider if requested. Where possible, we request a courtesy two-week notice in writing so that we may provide for a smooth transition.